

IMPLEMENTATION OF NEW CHANGES FOR CERTIFICATES OF PROFICIENCY (COP) PROGRAMMES

1. Introduction

- 1.1 With effect from 1 November 2025, changes will be made to the delivery and fee structure of the Certificates of Proficiency (COP) programmes offered by the Singapore College of Insurance (SCI).
- 1.2 These changes are intended to streamline learning options, provide flexibility to candidates, and align with industry needs for continuing professional development (CPD) and regulatory compliance.
- 1.3 The COP programmes are:
- Certificate of Proficiency in Travel Insurance (CTI)
 - Certificate of Proficiency in Foreign Domestic Worker Insurance (FDWI)
 - Certificate of Proficiency in Foreign Worker Insurance (FWI)
 - Certificate of Proficiency in Motor Insurance for Motor Dealers (CMI)

2. Key Changes to the COP Programmes

- 2.1 With effect from 1 November 2025, two study modes will be introduced:
- Course only
 - Course + Examination Sitting
- 2.2 Summary of the changes are as follows:

Table 1.0: Key Changes to the COP Programmes	Current (until 31 October 2025)	Course Only (wef 1 November 2025)	Course + Examination Sitting (from 1 November 2025 to 31 December 2025)
Contents	Online learning, online course-end assessment and on-site examination sitting	Online learning and online course-end assessment	Online learning, online course-end assessment and one on-site examination sitting.
On-site Examination	One complimentary on-site retake examination	Not applicable	No complimentary retake examination
Fees	CTI/FDWI/FWI/CMI: S\$103.55 (inclusive of prevailing GST)	CMI (10 CPD hours):S\$545.00 (inclusive of prevailing GST)	CMI (10 CPD hours):S\$381.50 (inclusive of prevailing GST)^
		CTI/FDWI/FWI (7 CPD hours):S\$381.50 (inclusive of prevailing GST)	CTI/FDWI/FWI (7 CPD hours):S\$218.00 (inclusive of prevailing GST)^
Certificate of Attendance	Issued after completion of online contents and online course-end assessment ($\geq 75\%$)	Issued after completion of online contents and online course-end assessment ($\geq 75\%$)	Issued only after completion of online contents, online course-end assessment and successful passing of the on-site examination.
Validity to completion	3 months to complete all online learning, achieve at least 75% for the	3 months to complete all online learning and achieve at least 75% for	3 months to complete all online learning, achieve at least 75% for the

	online course-end assessment and pass the on-site examination.	the online course-end assessment.	online course-end assessment and pass the on-site examination.
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^Important Fee Update

The course + examination sitting fees listed in table 1.0 will apply from 1 November 2025 to 31 December 2025. With effect from 1 January 2026, these fees will be adjusted upwards.

3. Implementation Timeline

3.1 The implementation time for the new COP Programmes is as follows:



4. The programme fees for the new COP programmes are set out in the table below.

COP Programmes	Course Only (wef 1 November 2025)		Course + Examination Sitting (from 1 November 2025 to 31 December 2025)	
	Programme Fee (Exclusive of GST)	Programme Fee (Inclusive of 9% GST)	Programme Fee (Exclusive of GST)	Programme Fee (Inclusive of 9% GST)
COP-CTI – Certificate of Proficiency in Travel Insurance	S\$350.00	S\$381.50	S\$200.00	S\$218.00
COP-FDWI – Certificate of Proficiency in Foreign Domestic Worker Insurance	S\$350.00	S\$381.50	S\$200.00	S\$218.00
COP-FWI – Certificate of Proficiency in Foreign Worker Insurance	S\$350.00	S\$381.50	S\$200.00	S\$218.00
COP-CMI – Certificate of Proficiency in Motor Insurance for Motor Dealers	S\$500.00	S\$545.00	S\$350.00	S\$381.50

5. For more information on the new changes for the COP programmes, please refer to the [FAQ on Implementation of New Changes for Certificates of Proficiency \(COP\) Programmes](#).