IMPORTANT NOTICE

Absence on Day of Examination Policy for Regulatory Examinations

Effective 9 December 2024, the Absence on Day of Examination Policy will be updated to replace the partial refund option with a rescheduling arrangement. Candidates who are absent from an examination due to any of the following valid reasons will now qualify to reschedule their missed examination:

a) Medical grounds (self);
b) Bereavement (immediate family members);
c) Disabling accident or injury (self);
d) Court appearance (self); or
e) National Service (self, as per the Enlistment Act 1970).

The key changes include:

1) First-Time Reschedule: Eligible for a complimentary reschedule (with a top-up fee if rescheduling from a session before 5:00 p.m. to after 5:00 p.m.).

2) Subsequent Reschedule: Subject to an administrative fee of S$32.70 (inclusive of 9% GST) and a top-up fee for evening sessions if applicable.

Key Deadlines and Conditions:

a) All reschedule requests must be submitted via the SCI user account at Login || SCI (scicollege.org.sg) within three working days from the missed examination date.

b) If candidates fail to reschedule within this timeframe, they must re-register for the examination and pay the examination fees again.

To review the updated policy in full, please click here.

If you have any questions, please contact us at talk2us@scidomain.org.sg