Learner's Journey

Singapore College of Insurance
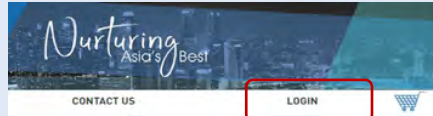
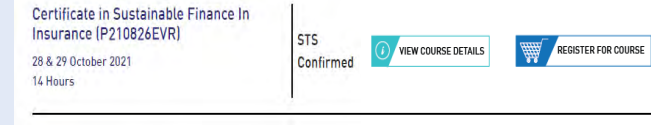**1** Go to https://www.scicollege.org.sg/ and click on Login for programme registration. Create a Student Profile if you do not have one.
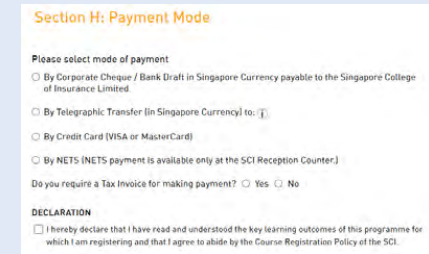
**2** In your student dashboard, go to "Register for Course"

3 Choose the course you would like to register for and click on "Register for course". Complete the form.

4 Proceed to confirm your personal particulars, and read the important notes. Select your mode of payment and make payment. After making payment, you will receive an email of confirmation of your registration. Congratulations, you are now ready start learning with SCI ☺
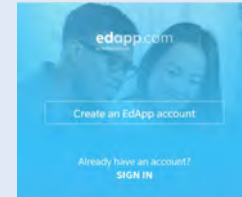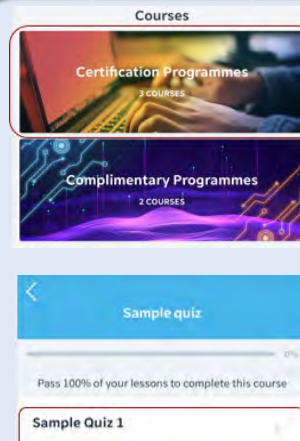
5 After you have made the payment for the course via the SCI website, you will receive a confirmation email.
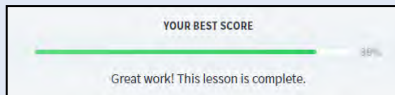
Then, visit the EdApp browser or download the App from the Google Play Store or Apple Store to access the modules.
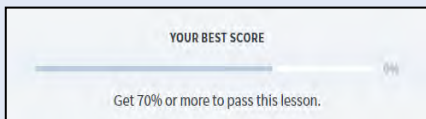
6 Start accessing the courses and attempt the quizzes!

7 You have **passed** the FINAL ASSESSMENT if you see the above wordings. You would receive a certificate from SCI.

You have **failed** the FINAL ASSESSMENT if you see the above wordings.

Table of Contents

PLEASE REFER TO FOLLOWING SLIDES FOR DETAILS & LEARNER'S GUIDE

GUIDE TO CREATING AN ACCOUNT WITH SCI

Creating an account 👤

1

Go to
https://www.scicollege.org.sg/
and click on Login.

2

Register for Courses
Update Personal Particulars
Change Examination Date/Time
Apply for Partial Refund
Apply for Letter of Certification
Reset Password
Access Supplementary Notes
Access eMock Examination
Access eBook

Create A New User Account
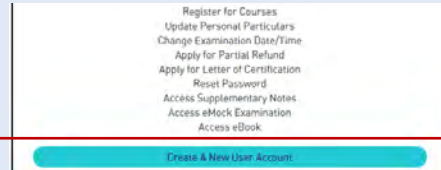
Click on "Create A New User Account"

3

Personal Data Protection

SCI is committed to respecting and protecting your personal data. Please read through SCI's Personal Data Protection Policy which sets out the basis on which we collect, use, disclose, store and/or process your personal data that is in our possession or under our control.

☑ I hereby declare that I understand and accept SCI's Personal Data Protection Policy. I also declare that all information provided by me in this new User Account application is up to date, complete and accurate. I understand that SCI reserves the right to terminate my User Account that contains any false or misleading information.

○ I am the user account holder and I will personally key in all my particulars.

○ I am not the user account holder, but I will be keying in the particulars on behalf of the user account holder who has given me the consent to do so. I will undertake to ensure that the user is aware that I have created a password for him and that I have keyed in all his personal particulars and declared that they are complete and accurate. SCI will correspond directly with the user through the email and mailing addresses that I have provided. My contact details are as follows:

Select your nationality → Read the SCI's Personal Data Protection Policy → Fill up the form

5

Individual Login | Corporate Login

Individual Login

Student ID will be the new login User ID instead of the NRIC / Passport Number used previously.

For existing users:
Please click here to receive your Student ID to access the dashboard

Student ID: [Student ID]

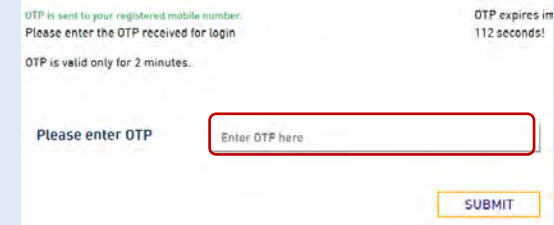Password: [Password]

Login

Forgot Password | Forgot Student ID
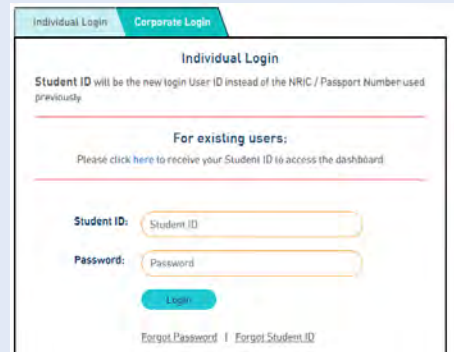
Once you have successfully entered your OTP, your Student ID information will be sent to your account's email address.

You can now login and begin your learning journey! ☺

4

OTP is sent to your registered mobile number.
Please enter the OTP received for login

OTP expires in 112 seconds!

OTP is valid only for 2 minutes.

Please enter OTP | [Enter OTP here]

SUBMIT

Click the "Continue" button below to proceed to generate a One-Time Password (OTP) in order to complete your new user account creation.
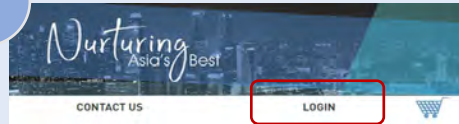
GUIDE TO REGISTER FOR COURSES

Registering for courses

1 Go to https://www.scicollege.org.sg/ and click on Login.
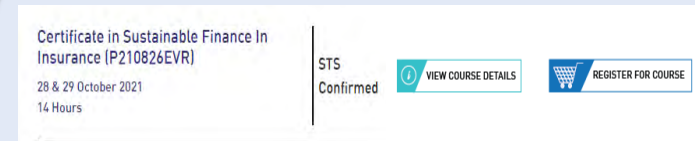
2 Login to your account

3 In your student dashboard, go to "Register for Course"

4 Choose the course you would like to register for and click on "Register for course".

5 Select if you are registering as a non-company or company sponsored participant and the course fee below.

6 Proceed to confirm your personal particulars, and read the important notes. Select your mode of payment and make payment. After making payment, you will receive an email of confirmation of your registration. Congratulations, you are now ready start learning with SCI ☺

GUIDE TO LOGGING IN TO YOUR LEARNING PLATFORM (EDAPP)
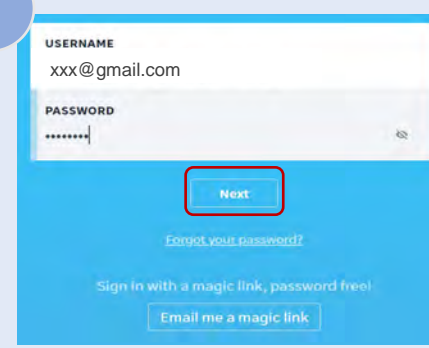
Logging into the EdApp Platform (Browser) 💻

1
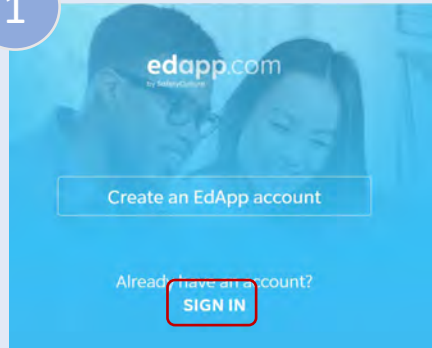
After you have received the confirmation email from SCI and EdApp, visit the EdApp web browser at:
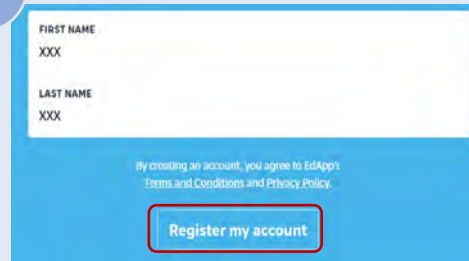https://web.edapp.com/#login and click on "SIGN IN".

2
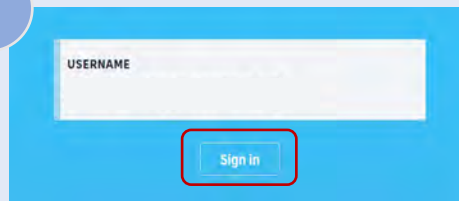
Enter your email address which you had indicated during registration as your username. Then, click on "Sign In".
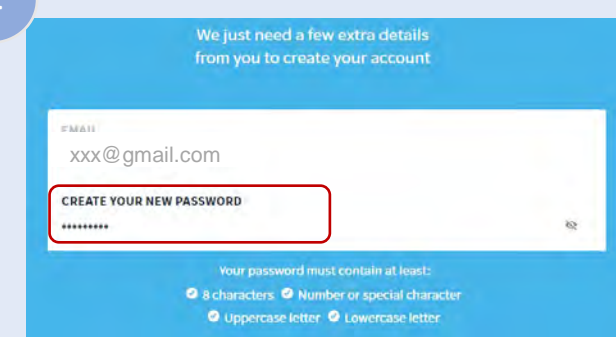
3

Enter the password sent to you via the EdApp email. Then, click on "Next" to log in.

5

Enter your particulars and click on "Register my account". Congratulations, you have created your EdApp account ☺

4

Create your new password. Then, scroll down to reach step 5.

Logging into the EdApp Platform (mobile) 📱

1

Search for the application "EdApp: Mobile LMS" (Android or iOS)

2

Click on the download button to install the application on your mobile device.

3

Click to open the application.
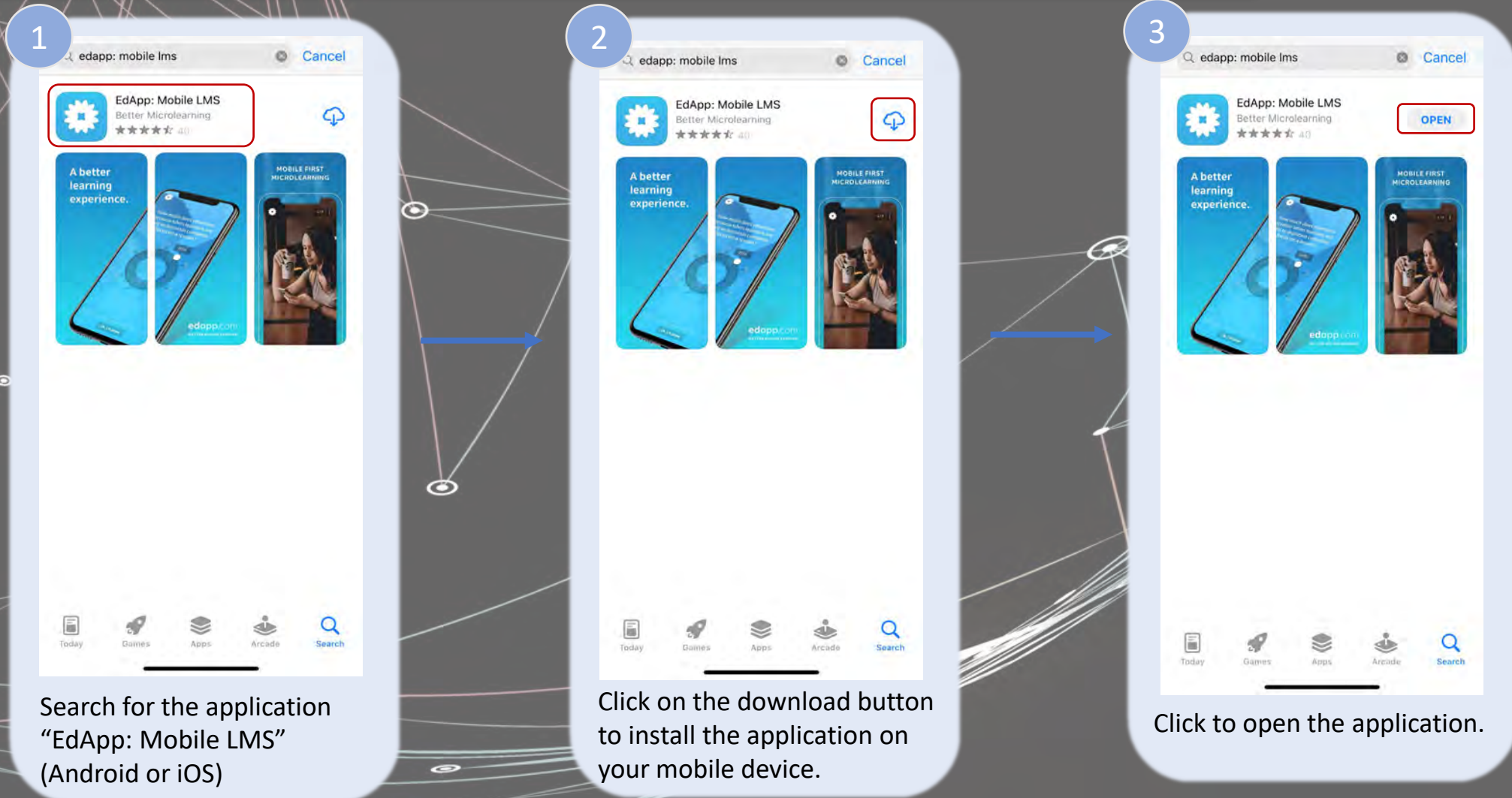
Logging into the EdApp Platform (mobile) 📱

4

Create an EdApp account

Already have an account?
SIGN IN

Click to log in.

5

Single Sign-On ✕

USERNAME
Enter your email or username

Sign in

Enter your email address which you had indicated during registration as your username. Then, click on "Sign In".

6

Single Sign-On ✕

USERNAME
xxx@gmail.com

PASSWORD
••••••••

Next

Forgot your password?

Sign in with a magic link, password free!

Email me a magic link

Enter the password sent to you via the EdApp email.
Then, click on "Next" to log in.

7

We just need a few extra details from you to create your account

EMAIL
xxx@gmail.com

CREATE YOUR NEW PASSWORD
••••••••••

Your password must contain at least:
✓ 8 characters ✓ Number or special character
✓ Uppercase letter ✓ Lowercase letter

FIRST NAME
XXX

LAST NAME
XXX

By creating an account, you agree to EdApp's Terms and Conditions and Privacy Policy.

Register my account

Create your password. Then, enter your particulars and click on "Register my account". Congratulations, you have created your EdApp account ☺

Singapore College of Insurance
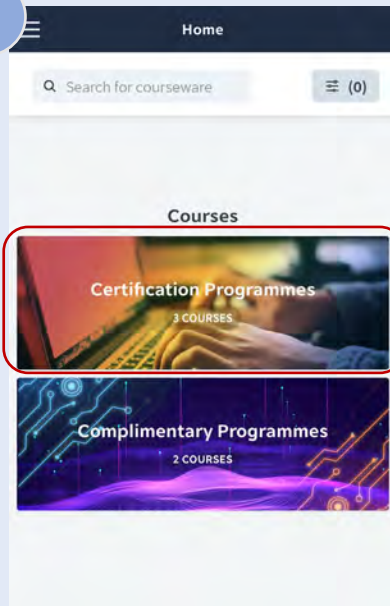
GUIDE TO ACCESSING YOUR COURSE

Learner's Guide to Accessing the Course

Note: The steps for accessing the course are the same for both the mobile application and the browser version.
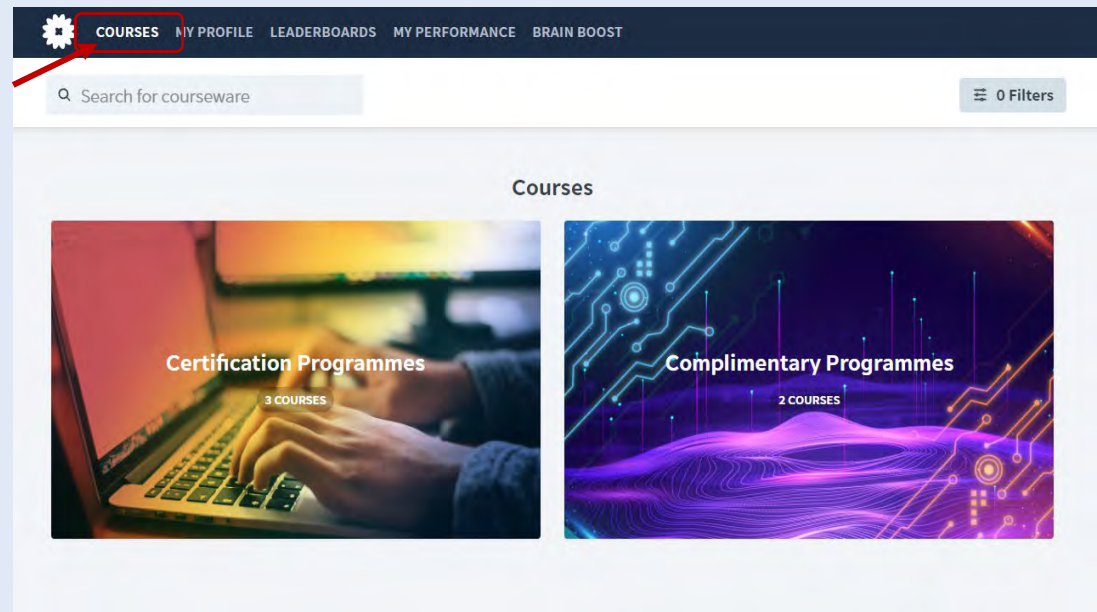

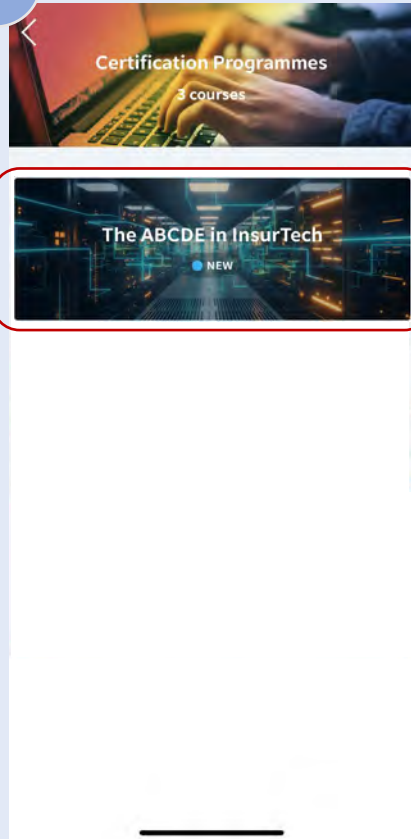After you have logged in, click on "Certification Programmes".

If you have logged in via the website, the courses can be found under the "Courses" tab. The rest of the steps are the same as the mobile version.
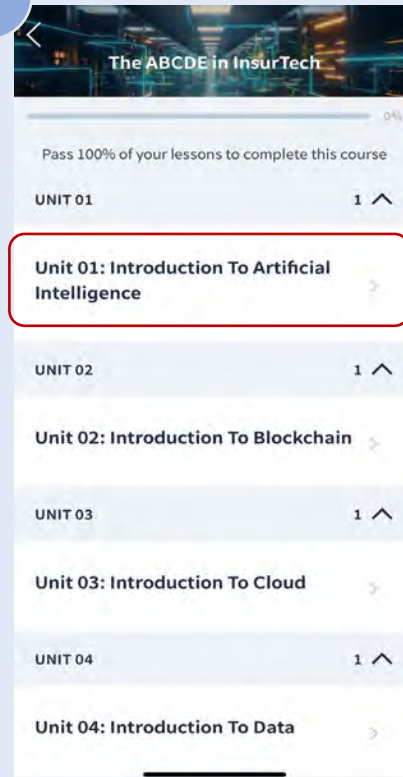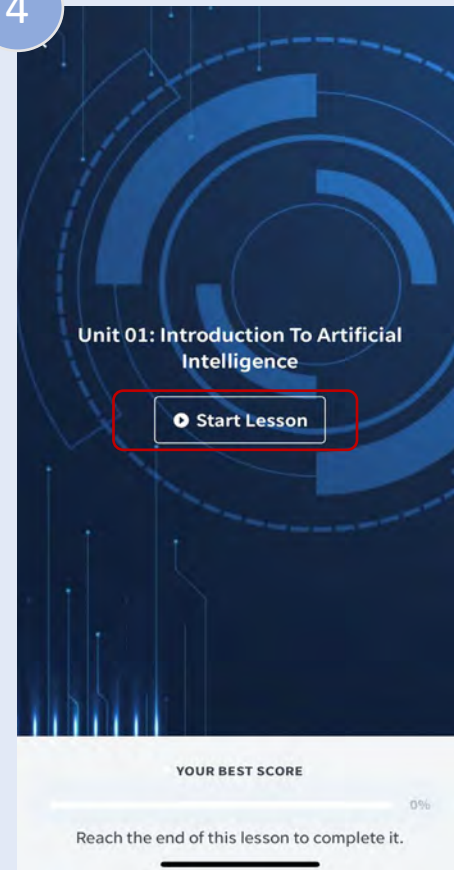
Learner's Guide to Accessing the Course

2

Click on "The ABCDE of InsurTech".

3

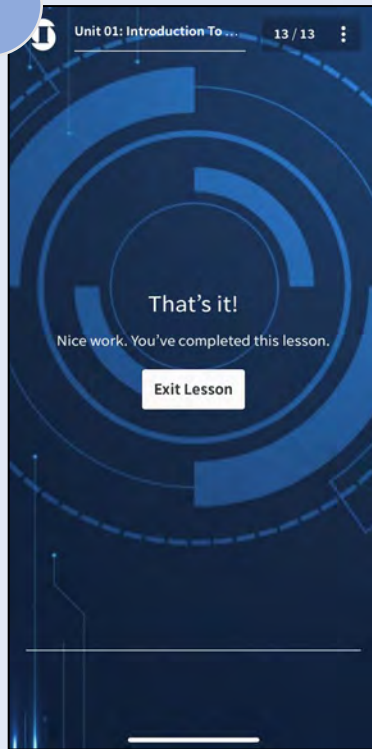Click on "Unit 01: Introduction to Artificial Intelligence" to begin the first unit.

4

Click on "Start lesson" to begin.

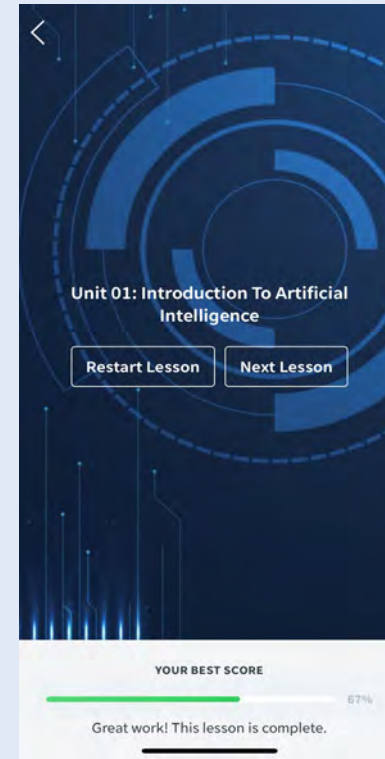# Learner's Guide to Accessing the Course

3

After completing the lesson, click on "Exit Lesson" to save your progress.

4

Click on "Next Lesson" to move on the next unit.
Click on "Restart Lesson" to review the lesson again.
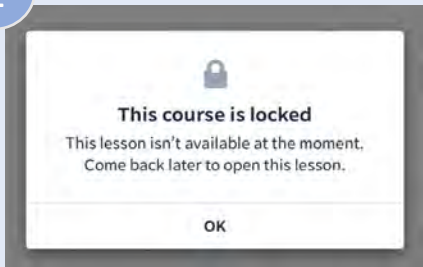
GUIDE TO COMPLETING YOUR QUIZZES
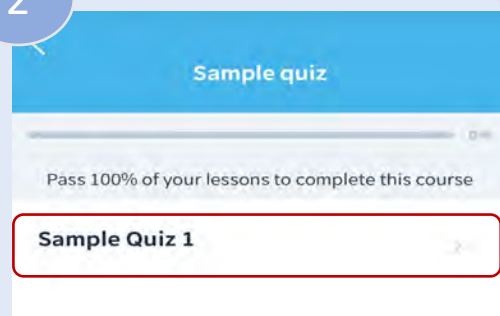
Learner's Guide to Quizzes ✓

Note: The steps for accessing the course are the same for both the mobile application and the browser version.

Singapore College of Insurance
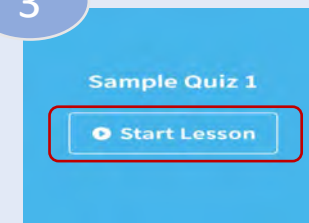
1

This course is locked
This lesson isn't available at the moment. Come back later to open this lesson.

OK

The assessment will only be **unlocked after** you have completed **100%** of the course contents.

2

Sample quiz

Pass 100% of your lessons to complete this course

Sample Quiz 1

Click to start the quiz.

3

Sample Quiz 1

Start Lesson

Click to begin the assessment.

4

That's it!
Nice work. Please see if you had passed the assessment after you exit this lesson. You are required to score at least 70% of the questions correctly.
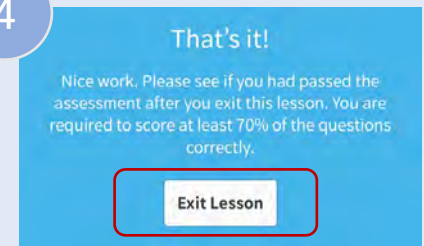
Exit Lesson

After completing the quiz, click on "Exit Lesson" to review your score.

6

YOUR BEST SCORE

Great work! This lesson is complete.

You have **passed** the quiz if you see the above wordings.

YOUR BEST SCORE

Get 70% or more to pass this lesson.

You have **failed** the quiz if you see the above wordings.

5

Sample Quiz 1

Restart Lesson

YOUR BEST SCORE

Great work! This lesson is complete.

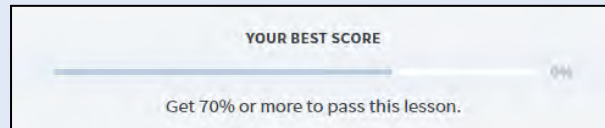The bottom of the screen will show your score.

7

Sample Quiz 1

Restart Lesson

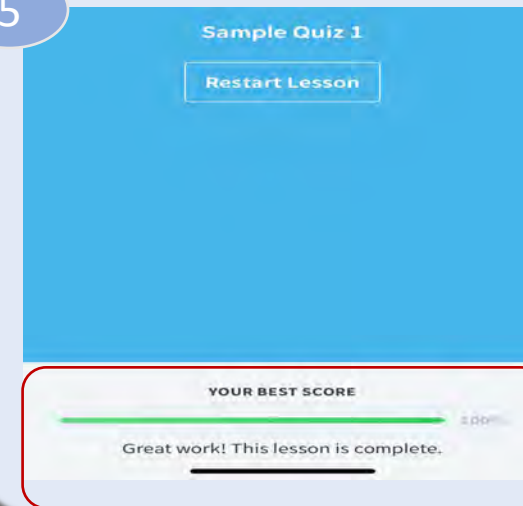Click on "Restart Lesson" to attempt the assessment again. Repeat step 3 and 4 after completing the assessment.

GUIDE TO LEADERBOARDS

Learner's Guide to Leaderboards (The Usage of Leaderboards) 👑

- Leaderboards allow you to track your activity and your points among the other learners.

- You can earn a maximum of 100 points per lesson and the more interactions you get right, the more points you will get.

- *NOTE: If you attempt a lesson multiple times, only the highest score will be counted towards your leaderboards.* E.g. if you take the lesson once and earn 60 points this will be moved to the currently running leaderboard. If you then re-take the lesson (while the leaderboard is running) and earn 100 points, your 60 points will be **replaced** with 100 points.

- Leaderboards **do not** back date any scores, the only scores that will count towards your leaderboard are ones that you earn during the time the leaderboard is running.
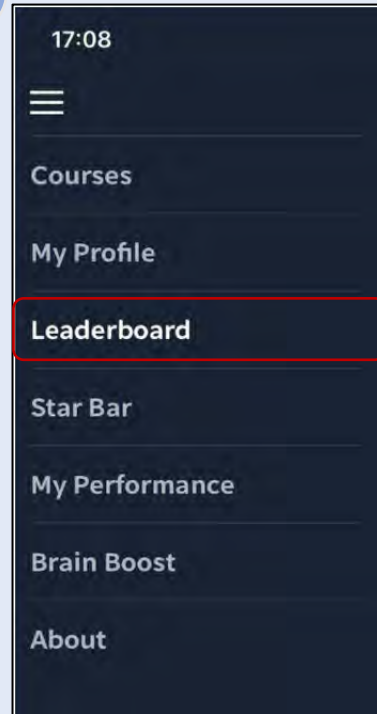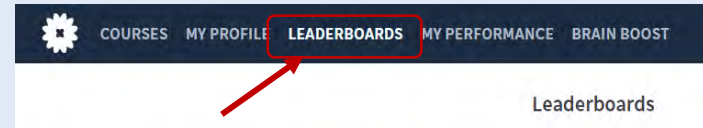
Learner's Guide to Leaderboards 👑

Note: The steps for accessing the course are the same for both the mobile application and the browser version.

1

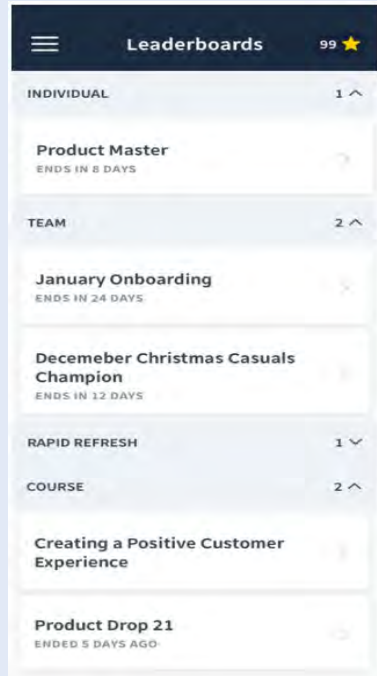On the mobile app, click on the side bar find the leaderboard section.

If you have logged in via the website, the leaderboard can be found under the "leaderboard" tab. The rest of the steps are the same as the mobile version.
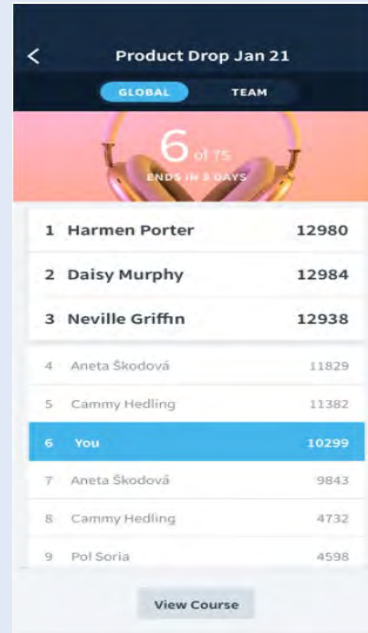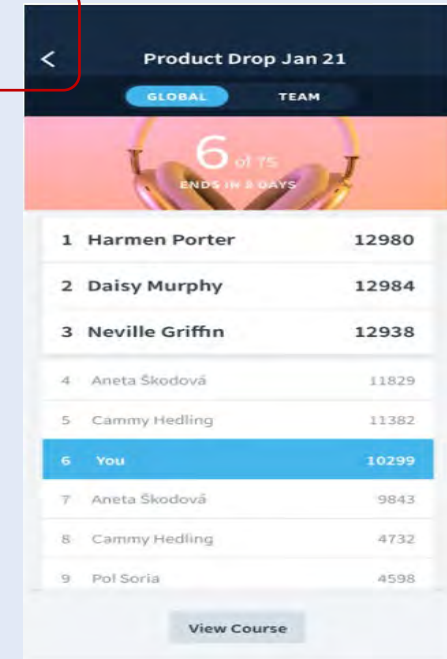
Learner's Guide to Leaderboards 👑

2

After clicking on "leaderboard", you will see all the leaderboards that you have access to.

3

You can click on a leaderboard to see where you stand. If you do not have a first name and last name on your user profile, it will show as your email address.

4

To toggle between different leaderboards, go back one step and click on a different leaderboard.